



GENERAL CONTRACTORS

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FOR OFFICE USE ONLY	
Possible Work Locations	Possible Positions

APPLICATION FOR EMPLOYMENT

FOR NON-CDL DRIVERS ONLY!

FOR OFFICE USE ONLY
Location:
Rate of Pay: \$
Position
Date of Hire:

Date: _____

Name: _____ Social Security No.: _____

Phone No.: _____ Cell No. _____

Present Address: _____ Birth Date: _____

_____ Email: _____

Driver's License No.: _____

State Issued: _____ License Plate No.: _____

May we request a copy of your driver's record from the Motor Vehicle Administration? _____

In case of emergency contact: _____

Name	Address	Phone
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Are you eligible for employment in the USA? _____ Are you of legal age to work?

Position applied for: _____

Were you previously employed by us? _____ If yes, when? _____

List any friends or relatives working for us, other than spouse: _____

If your application is considered favorably, on what date will you be available to work? _____

Are there any other experiences, skills, or qualifications which will be of special benefit in the job for which you are applying? _____

School	Name and Address of School	Course of Study	Last Year Completed	Did You Graduate?	List Diploma Or Degree
Elementary					
High					
College					
Other (Specify)					

Name and Address of Company And Type of Business	From	To	Weekly Last Salary	Reason for Leaving	Name of Supervisor
Describe the work you did:					
Phone #:					
Name and Address of Company And Type of Business	From	To	Weekly Last Salary	Reason for Leaving	Name of Supervisor
Describe the work you did:					
Phone #:					
Name and Address of Company And Type of Business	From	To	Weekly Last Salary	Reason for Leaving	Name of Supervisor
Describe the work you did:					
Phone #:					

I hereby give permission to contact the employers listed above concerning my prior work experience.

X Signed: _____

REQUIRED

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If there is a particular employer(s) you do not wish us to contact, please indicate which one(s).____

PERSONAL REFERENCES (Not Former Employers or Relatives)

Name and Occupation	Address	Phone Number

MILITARY SERVICE RECORD

Were you in U.S. Armed Forces? _____ If yes, what Branch? _____

Did you receive any training in the U.S. Armed Forces that is relevant to the position applied for?

PLEASE READ AND SIGN BELOW

The facts set forth in my application for employment are true and complete. I understand that if employed, false statements on this application shall be considered sufficient cause for dismissal. I further understand that this application is not and is not intended to be a contract of employment, nor does this application obligate the employer in any way if the employer decides to employ me. You are hereby authorized to make any investigation of my personal history and financial and credit record through any investigative or credit agencies or bureaus of your choice.

IN MAKING THIS APPLICATION FOR EMPLOYMENT, I AUTHORIZE YOU TO MAKE AN INVESTIGATIVE CONSUMER REPORT WHEREBY INFORMATION IS OBTAINED THROUGH PERSONAL INTERVIEWS WITH MY NEIGHBORS, FRIENDS, OR OTHERS WITH WHOM I AM ACQUAINTED. THIS INQUIRY, IF MADE, MAY INCLUDE INFORMATION AS TO MY CHARACTER, GENERAL REPUTATION, PERSONAL CHARACTERISTICS AND MODE OF LIVING. I UNDERSTAND THAT I HAVE THE RIGHT TO MAKE A WRITTEN REQUEST WITHIN A REASONABLE PERIOD OF TIME TO RECEIVE ADDITIONAL, DETAILED INFORMATION ABOUT THE NATURE AND SCOPE OF ANY SUCH INVESTIGATIVE REPORT THAT IS MADE.

Signature of Applicant _____

X
REQUIRED

To Applicant: **READ THIS INFORMATION CAREFULLY BEFORE ANSWERING ANY QUESTIONS IN THIS BLOCKED-OFF AREA.** The Civil Rights Act of 1964 prohibits discrimination in employment because of race, color, creed, religion, sex or national origin. Federal law also prohibits other types of discrimination such as age. The laws of most states also prohibit some or all of the above types of discrimination as well as some additional types such as discrimination based upon ancestry, marital status or physical or mental handicap or disability.

How long have you lived at present address? _____

Previous address _____ How long did you live there? _____

*Sex: _____ Height: _____ ft. _____ in. Weight: _____ lbs.

*Marital Status: Single: _____ Engaged: _____ Married: ___ Separated: ___ Divorced: ___ Widowed: _____

Number of dependents including yourself: _____ Are you a citizen of the U.S.A.? _____

What is your present Selective Service classification? _____

Have you ever been convicted of a crime, excluding misdemeanors and summary offenses, in the past ten years which has not been annulled or expunged or sealed by a court? _ If yes, describe such condition and explain how you can perform the job for which you are applying in spite of it. _____

Do you have any physical defects which preclude you from performing certain kinds of work? _____

If yes, describe such defects and specific work limitations: _____

Have you had a major illness in the past 5 years? ___ If yes, describe: _____

Have you received compensation for injuries? _____ If yes, describe: _____

*This information is optional.

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